MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 7:00 PM MEETING
March 11, 2024

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent with notice: None

Opening prayer was given by Board Member Vander Stel and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:02 p.m. by Board Member DeWard.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

None

4. Meeting Agenda

Board Member DeWard added consideration of Resolutions 2024-04 and 2024-05 to the agenda

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the proposed agenda with the addition of Resolutions 2024-04 and 2024-05.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- **a) Grand Valley Metro Council (GVMC) Transportation Department Newsletter**
- **b) February 2024 Building Department Revenue Report**
- **c) February 2024 Dutton Fire Run Report**
- **d) February 2024 Cutlerville Fire Run Report**
- **e) February 2024 Community Policing Officer's Report**

6. Resolution 2024-04 and Resolution 2024-05

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to approve Resolution 2024-04 expressing the Township's appreciation for past work and sincere wishes for continued success to ***Randy Foreman*** for the contributions he has made and Resolution 2024-05 expressing the Township's appreciation for past work and sincere wishes for continued success to ***Brett Holmes*** for the contributions he has made.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

7. Scheduled Speakers

Fire Chief Ken Van Hall presented a service recognition to Brett Holmes (in attendance) and Randy Foreman (in absentia).

8. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

A resident asked the Township Board to enact ordinances against AirBnBs noting problems in the past years with renters parking, excessive speed, fights, and alleged marijuana use within his neighborhoods.

9. Public Hearings

None.

10. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Consent agenda including the February 12, 2024 Township Board meeting minutes; General fund expenditures from 02/1/2024 through 02/29/2024 totaling $114,498.04; Public Safety Special Assessment District expenditures totaling $172,004.25; Building inspections totaling $25,054.67; Water and sewer fund expenditures $450,857.32; and Treasurer's report for January 2024.

ROLL CALL VOTE: Board Member Haagsma – yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra – yes. Motion carried.

11. New Business

A. Renewal of Liquor Licenses

1. Logan's Restaurant #531

Motion by Board Member Terpstra and seconded by Board Member Lemke to approve the Liquor License renewal for Logan's Restaurant.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes. Motion carried.

2. JD Holdings, LLC – Peppino's

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve the Liquor License renewal for Peppino's.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried.

3. TSF Apple Venture, LLC – Applebee's

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve the Liquor License renewal for Applebee's.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes. Motion carried.

4. Stonewater Country Club – Fire Rock Grille

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to approve the Liquor License renewal for Fire Rock Grille.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes. Motion carried.

5. Grinning Mitton, dba Railtown

a. Microbrewer Manufacturers License

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to approve the Liquor License renewal for Grinning Mitton Microbrewer.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

b. Small Wine Maker Manufacturers License

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to approve the Liquor License renewal for Grinning Mitton Small Wine Maker.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

6. Celebration Banquets, LLC

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to approve the Liquor License renewal for Celebration Banquets.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

7. Briarwood Golf Course

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Liquor License renewal for Briarwood Golf Course.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried.

B. Repair of Trail Bridge

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to accept the bid from Fence Consultants for $8200.00 to fix the bridge near Countryside Elementary.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried.

C. Parking lots and Driveway Repaving

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to accept the quote from Rieth-Riley for $163,410.00 with the Kent County Sheriff providing $56, 144.90 and Gaines Charter Township providing $107,265.10.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes. Motion carried.

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to fund the Gaines Charter Township portion of the parking lot and driveway repaving reallocating funds from the ARPA federal grant in place of the Brewer Park project previously approved.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Brew – yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling – yes, Board Member DeWard - yes. Motion carried.

D. Appointment to Parks & Trails Committee

Motion by Board Member Haagsma and seconded by Board Member Lemke to accept the recommendation from the Supervisor's office to appoint Sandra Woltjer to the Parks & Trails committee for the term that ends in 2025.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

E. Right Place Contribution

Motion by Board Member Terpstra and seconded by Board Member Vander Stel to approve the $4,000 contribution to The Right Place.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

F. Fire Department Name

Motion by Board Member Lemke and seconded by Board Member Haagsma to approve the Cutlerville Fire Department Advisory Committee to name the Gaines Charter Township new fire entity Gaines Charter Township Fire Department to take effect January 1, 2025.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes. Motion carried.

G. Hanna Lake Sidewalk Project Community Development Block Grant (CDBG)

Motion by Board Member Fryling and seconded by Board Member Haagsma to decline the CDBG grant money and proceed with portions of the Hanna Lake sidewalk project utilizing new development in the area to provide other portions of the sidewalk.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

H. Meeting per diem Change

Motion by Board Member Lemke and seconded by Board Member Haagsma to change the meeting per diem for the Board of Review to mirror other sub-committee per diems.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes. Motion carried.

I. Allocation of ARPA Dollars

Motion by Board Member Haagsma and seconded by Board Member Lemke to allocate $1.2 million to purchase the fire truck on order for Cutlerville Fire Department.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Fryling - yes. Motion carried.

J. Supervisor's Hours

Motion by Board Member Lemke and seconded by Board Member Fryling to approve reducing the Supervisor's hours to 16 hours to begin November 2024 with the new board.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Fryling - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member DeWard - yes. Motion carried.

K. Rezoning Request, 76th and Division – 1st Read

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to set a Public Hearing for rezoning 7610 Division Avenue SE for April 8, 2024.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

L. Private Drive Width Requirement Waiver Request – 92nd Street

Motion by Board Member Lemke and seconded by Board Member Haagsma to grant a shared drive waiver for a 50-foot easement for access to 589 and 549 92nd Street.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes. Motion carried.

M. Thornapple Farms Phase One Water and Sewer Development Contract

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve the Thornapple Farms Phase One Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes. Motion carried.

N. Thornapple Farms Phase Two Water and Sewer Development Contract

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the Thornapple Farms Phase Two Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes. Motion carried.

O. Thornapple Farms Trunk Sewer Development Contract

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve the Thornapple Farms Trunk Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Lemke - yes. Motion carried.

P. Pine Rest Water and Sewer Development Contract

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the Pine Rest Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member Fryling - yes. Motion carried.

Q. Grooters Phase Two Water and Sewer Development Contract

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Grooters Phase Two Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes. Motion carried.

R. Ashford Woods 1A Water and Sewer Development Contract

Motion by Board Member Haagsma and seconded by Board Member Lemke to accept the Ashford Woods 1A Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Vander Stel – yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

12. Public Comments

A representative of the United Veteran's Council of Kent County spoke inviting the Townships participation in the annual Memorial Day Parade Saturday, May 25, 2024 at 10:00 am.

A citizen announced his intention to be a candidate for county commissioner in the November 2024 election.

13. Manager's comments

Fire Department interviews are scheduled for Friday, March 15, 2024.

14. Supervisor's comments.

None.

15. Trustees comments

Pine Rest security issue is still under discussion.

Staff will review and give trustees information on AirBnB rental restrictions throughout the State of Michigan.

16. Adjournment

Supervisor DeWard adjourned the meeting at 08:41 p.m.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard

Robert DeWard, Supervisor